



# *RUNCORN STATE SCHOOL*

## *YEAR 4 REQUIREMENTS 2025*



SCAN ME

This is a list of the basic requirements needed by your child to begin the new school year. This list has been carefully prepared by the teachers with specific items listed. By obtaining your book pack requirement through our supplier Olympia Office Products you will obtain exactly the correct items required (saving you time and money).

You may place your order in any of the following ways.

### **By Website:**

You can order on your school website at [www.runcornss.eq.edu.au](http://www.runcornss.eq.edu.au) and click on the booklist link, follow the prompts and place your order.

**OR** - Go to [www.olympiabookpacks.com.au](http://www.olympiabookpacks.com.au) and type in the access for your school which is **RUNCORN25** and then follow the prompts to place your order.

**OR** – Click on the QR Code at the top right-hand corner of this page.

**By Post or in Person:** Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains 4108. Office Hours are Monday to Friday 8.30am to 4.45pm (payment form on back page)

**By Email:** Email to [sales@olympiaonline.com.au](mailto:sales@olympiaonline.com.au).

### **Payment Options:**

Manual School Orders, Post/Fax Orders – Payments can be made by Visa, Mastercard or Money order. Payment details are to be completed on the back of this form. Money orders are to be made payable to Olympia Office Products.

On Line Orders – Payments can be made by Visa, Mastercard or ZIP Pay and Afterpay

Orders placed in Person at Olympia Office Products – Layby Option, Visa, Mastercard, Money Order, Afterpay or Cash.

### **Special Lay-By Option:**

Fill in your booklist form and bring into our office at Coopers Plains by 14 December 2024 and pay a \$20.00 (Non-Refundable) deposit for each pack submitted. Your book pack will be picked, packed and ready for you to collect and pay the balance at our office from the week commencing 13 January 2025. **This option is not available online.**

**ALL ORDERS ARE TO BE SUBMITTED BY 14 DECEMBER 2024**

### **Late Orders:**

There are no additional fees for late orders, however, orders placed after the required submission date will not be picked and packed until after all orders that have been placed on time have been completed. This can take 3 weeks (excluding Christmas closure) for late orders. By placing your order on time, you will be ensured that your child starts the new school year with all of their required products.

**OLYMPIA  
OFFICE PRODUCTS**

**[www.olympiabookpacks.com.au](http://www.olympiabookpacks.com.au)**

Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains, Qld 4103 Ph: (07) 3275 1122,  
E-mail: [sales@olympiaonline.com.au](mailto:sales@olympiaonline.com.au) Web: [www.olympiabookpacks.com.au](http://www.olympiabookpacks.com.au)

**Office Hours: Monday to Friday 8.30am – 4.45pm. Christmas Office Closures: Public Holidays and Weekends.**

**Home Delivery:** has been subsidised by Olympia Office Products and is available at a small cost of **\$10.95 per DELIVERY ADDRESS** per school (regardless of the number of packs delivered). Please ensure all your family orders are placed TOGETHER, otherwise you will be charged for each pack. We DO NOT phone prior to delivery. If you are not home your order will be left in a safe dry place. Alternatively, you may choose to have your order delivered to a work or family/friend's address.

**Pick Up – Olympia Office Products (No delivery fee)** When your order is ready you will receive an email, text or phone call from Olympia Office Products to advise you that your order is ready. Pick up is available from Olympia Office Products, Unit 1, 32 Annie Street, Coopers Plains from Monday to Friday between 8.30am and 4.45pm once you have been advised that your order is ready for collection. This is a great option if you are going away on holidays over the Christmas period.

**Pick Up** is NOT AVAILABLE from Runcorn State School

**Returns and Refunds:**

Refunds or exchanges will be made on goods deemed faulty from the manufacturer. Please choose carefully. All orders are Firm Sale. Once orders are submitted and paid, no cancellations or changes can be made.

**Business Office Hours:**

Business Office Hours are Monday to Friday from 8.30am to 4.45pm. We are closed on weekends and Public Holidays.

***“EARLY BIRD ORDERS”***

PLACE YOUR BOOK PACK ORDER BY 20 NOVEMBER 2024

AND GO INTO THE DRAW TO HAVE IT SUPPLIED FREE

**SUBMIT YOUR ORDER BY 20 NOVEMBER 2024  
TO GO IN THE DRAW**

WINNING STUDENT WILL HAVE THEIR BOOK PACK VALUE  
REFUNDED

(Winner will be drawn and notified on Friday 22 November 2024)

**ORDER FORM**  
**(Detach & Return this side)**

**RUNCORN STATE SCHOOL**

**STUDENT NAME** \_\_\_\_\_  Boy  Girl  
(Please Tick One)

**STREET** \_\_\_\_\_ **TELEPHONE** \_\_\_\_\_

**SUBURB/TOWN** \_\_\_\_\_ **POSTCODE** \_\_\_\_\_

**YEAR 4 BOOK LIST 2025**

DESCRIPTION	Quantity Required	PRICE EACH	Quantity Ordered	TOTAL PRICE
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**SECTION A**

Maths Plus AC Ed Value Pack Year 4 (2023 Edition) 9780190337759	1	\$ 25.95		
Writer Sketch Block A4 25 Leaf	1	\$ 2.65		
Exercise Book A4 64 Page with Margin	8	\$ 0.95		
Exercise Book A4 Year 3/4 Ruled 48 Page with Margin	5	\$ 0.95		
Grid Book A4 10mm Squares Splash 48 Page	3	\$ 0.95		
Grid Book A4 10mm Squares Splash 96 Page	1	\$ 1.45		
Clipboard Folder A4 PVC Assorted	1	\$ 3.70		
Coloured Pencils Micador ColourRush 100% FSC 12's	1	\$ 4.95		
Highlighter Wallet of 4 (Orange, Yellow, Pink, Green)	1	\$ 2.95		
Bostick Glue Stick 35gm Clear	4	\$ 3.20		
Markers Coloured Micador Basic Fine Tip 12's	1	\$ 1.70		
Calculator Sharp EL231	1	\$ 10.60		
Pencil HB Staedtler (Box 12)	1	\$ 4.10		
Whiteboard Eraser Mini Magnetic	1	\$ 1.00		
Whiteboard Osmer A4 MDF Magnetic Plain Double Sided	1	\$ 5.95		
Marker Whiteboard Staedtler Lumocolour Black M	2	\$ 2.70		
Recorder Yamaha YRS24B	1	\$ 14.95		
Pen Ballpoint Medium Red	2	\$ 0.25		
Marker Sharpie Permanent Fine Black (1.0mm)	1	\$ 2.00		
Ruler WOODEN 30cm Unpolished	1	\$ 0.55		
Eraser Micador Large 3020	3	\$ 0.30		

**ITEMS THAT MAY BE RETAINED FROM PREVIOUS YEARS IF IN GOOD CONDITION**

Clear Mesh Pouch A4	1	\$ 3.60		
Pencil Case Name Osmer 34cm x 17cm 2 Zip	1	\$ 3.80		
Scissors Micador 165mm(LEFT OR RIGHT HANDED)Please Circle	1	\$ 2.60		
Sharpener Faber Castell One Hole with Catcher	2	\$ 0.95		
Headphones MConnected Multimedia on Ear with Microphone 03	1	\$ 11.65		

**Order Total      \$**

**Tick box if you only require all items in Section A.**

**Total Cost    \$ 117.30**

**Tick box if you require all items in both Sections A & B.**

**Total Cost    \$ 140.85**

Children are also required to provide the following available from the School Uniform Shop.

**1 x Runcorn State School Printed Library Bag**

**1 x Runcorn State School Printed Chair Bag (Optional)**

